



Raleigh Street Christian Centre Incorporated

BOARD PACK

for

RSCC Inc Special General Meeting

Sunday, 23 November 2025

11:00 am (NZDT)

Held at:

Raleigh Street Christian Centre

24-26 Raleigh Street, Cambridge

AGENDA

RSCC INC SPECIAL GENERAL MEETING



Name:	Raleigh Street Christian Centre Incorporated
Date:	Sunday, 23 November 2025
Time:	11:00 am to 12:35 pm (NZDT)
Location:	Raleigh Street Christian Centre, 24-26 Raleigh Street, Cambridge
Board Members:	Luke Goodwin (Chair), Gavin Pullenger, Glen Brownlee, Jon Lee, Brent Martin
Attendees:	Ben McCorkindale, Ellen Heebink
Notes:	Apologies received to date: Annemieke Schoultz, Glennis Hunt, Cherry Exelby, Pauline Rees, Kim Scott. Other apologies to be noted and updated as they come through. Attendees: to be noted based on the sign in forms

1. Opening Meeting

1.1 Welcome & prayer

11:00 am (10 min)

Luke Goodwin

Opening prayer by Luke Goodwin

Quorum: 10% of membership or 15 members, whichever is lesser. We currently have 202 members noted as registered. This confirms quorum is set at 15 members.

Welcome to this SGM. We have three main goals for the meeting, detailed below.

- One is present the financials for FY23 and update you on progress for FY2024 and FY2025. The reasons for the delays have been covered by the Treasurer's Report. Catching up on our audited reporting will allow us to begin the process of re-registering with the Incorporated Societies Register, which by law must be done by 1 April next year.
- Ratification of two board appointments.
- Ratification of the proposed new constitution.
- The SGM will then be formally closed, and after that the RSCC Inc Chair will provide a RSCC Inc Board update.

1.2 Attendees & Apologies

11:10 am (5 min)

Luke Goodwin

For Noting

Attendees & apologies lists to be accepted.

1.3 Confirm Minutes

11:15 am (5 min)

Luke Goodwin

Minutes of AGM FY2022 held on 3 December 2023 and minutes of SGM 16 February 2025 to be accepted.

Supporting Documents:

1.3.a Minutes : RSCC Inc AGM FYE2022 - 3 Dec 2023

1.3.b Minutes : RSCC Inc Special General Meeting - 16 Feb 2025

1.4 Matters arising from the minutes 11:20 am (5 min)

1.5 Appointment of scrutineers 11:25 am (5 min)

Luke Goodwin

Appointment of 3 scrutineers - with Ben McCorkindale overseeing the ballot counting.

2. Special General Meeting topics and motions

2.1 Board appointments & resignations 11:30 am (10 min)

Jon Lee

Luke to hand over to Jon Lee to run this section of the agenda:

Ratify appointment of:

- Luke Goodwin - appointed by the Elders to the Board on 17 March 2025
- Brent Martin - appointed by the Elders to the Board on 18 September 2025

Resignation from the board and treasurer - for noting.

- Alistair Brown - effective 15 September 2025

Motions:

Motion to ratify of appointment of Luke Goodwin to the RSCC Inc Board

Appointment date 17 March 2025

Motion to ratify the appointment of Brent Martin to the RSCC Inc Board

Appointment date 18 September 2025

2.2 Approval of proposed new constitution 11:40 am (10 min)

Luke Goodwin

For Decision

Chair to provide a brief introduction to the proposed new constitution.

Supporting Documents:

2.2.a RSCC Inc Constitution - 2025 (Proposed).pdf

2.3 Chair's report FYE 2023 and FYE2024 11:50 am (10 min)

Luke Goodwin

Luke to speak to the Chair's report for FY2023 (1 April 2022-31 March 2023) and FY2024 (1 April 2023 to 31 March 2024).

Included in the board pack.

Report to be accepted by the members.

Supporting Documents:

2.3.a RSCC Chair Report FY2023:2024.pdf

2.4 Financial reports, including audited consolidated performance report

12:00 pm (10 min)

Brent Martin

For Noting

Brent to speak to:

- Financial Summary Report Financial Year ending 2023
- FYE2023 Audited Performance report attached for your information.

Motion to accept the Financial Summary report and Audited report FYE2023.

Brent to also provide a update to the FY2024 audit and progress in the space of FY2025 reporting.

Supporting Documents:

2.4.a Treasurers report for AGM 2023.pdf

2.4.b Raleigh Street Christian Centre Audited 2023 FS.pdf

3. Close SGM

3.1 Closure of the Special General Meeting

Luke Goodwin

4. Updates as noted

4.1 Bethany Trust

12:10 pm (5 min)

Luke Goodwin

For Information

Bethany Trust Chair Report 2023 attached - taken as read.

Bethany Trust Chair Report 2024 attached. - taken as read.

Supporting Documents:

4.1.a Bethany Trust Chairmans Report 2023.pdf

4.1.b BT_Chair_Report_FY2024.pdf

4.2 RSCC Inc Board update

12:15 pm (20 min)

Luke Goodwin

For Information

MINUTES (in Review)

RSCC INC AGM FYE2022



Name:	Raleigh Street Christian Centre Incorporated
Date:	Sunday, 3 December 2023
Time:	11:00 am to 12:09 pm (NZDT)
Location:	Raleigh Street Christian Centre, 24-26 Raleigh Street, Cambridge
Board Members:	Geoff Crawford (Chair), Alistair Brown, Jeremy Lind, Lejf Pedersen, Mark Gardiner, Murray Suisted, Nick Goodwin, Richard Goodwin, Cobus Kilian
Attendees:	Ben McCorkindale, Ellen Heebink
Apologies:	Greg Wallace

1. Opening Meeting

1.1 Welcome & Introduction

Opening prayer by Geoff Crawford

Quorum: 10% of membership or 15 members, whichever is lesser. We currently have 125 members noted as registered.

Meeting opened at 11.17am.

Quorum confirmed

1.2 Attendees & Apologies

Members (in addition to those already noted):

Hilary Brown, Glen Brownlee, Sheryn Brownlee, Matt Brown, Cecily Burdett, Francis Burdett, Hughie Castle, Adelle Cooke, Andrew Cooke, Nancy Cooke, Christine Crawford, Kylan Diprose, Alex Evans, Ann Evans, Anne Falconer, Howard Fisher, Lois Fisher, Robyn Gardiner, Luke Goodwin, Karen Hopkins, Glennis Hunt, Bronwynne Hutching, Kath Lind, Brent Martin, Debbie Martin, Julie McKenzie, Vania McKeown, Karen Morris, Denise Port, Lloyd Port, Rosanne Port, Ken Potter, Gavin Pullenger, Petra Pullenger, Annemieke Schoultz, Judi Stevens, John Suisted.

Non-members attending:

Wessel van den Berg, Bryan Burns, Geoff and Raewyn Maunsell, Jeremy Johnson, Geoff and Sheryl Heathcock, Narelle Huggins, Ken Morris, Tim Perfect, Clark Taylor, Allen Young, Annette Young.

Apologies:

Christine Suisted, Kirsty & Warwick Prewer, Paul Signal, Karine Hinett, Mervin vanRensburg, Brian Papsworth, Mel Moore, RoseMary Cook, Rob Heebink, Cherry Exelby, Gill Day, Sarah Jacobsen, June Perfect, Bruce Cooke, Iris Logan, Kristin Goodwin.

1.3 Confirm Minutes

RSCC Inc Annual General Meeting 2021 12 Dec 2021, the minutes were confirmed as presented.



Minutes of AGM 12 December 2021 accepted

The minutes of RSCC Inc AGM 12 December 2021 are accepted.

Seconded by Nancy Cooke.

Decision Date: 3 Dec 2023
Mover: Geoff Crawford
Outcome: Approved

1.4 Matters arising from the minutes

No matters arising from the AGM Meeting minutes 12 December 2021.

2. Major Decisions and Discussions

2.1 Board appointments & resignations

It was noted that due to the fact no one has come forward to take on the role as treasurer, Alistair Brown has moved back into this role. Search for a treasurer continues. This means he has stepped away from the Chair's role, and Geoff Crawford is currently acting as interim chair.

Ratification of appointment of Alistair Brown as treasurer - see decisions register.



Ratification of appointment of Alistair Brown in the role of Treasurer

Appointment of Alistair Brown in the RSCC Inc treasurer's role ratified.

Seconded by Luke Goodwin.

Decision Date: 3 Dec 2023
Mover: Geoff Crawford
Outcome: Approved

2.2 Chair's report

Geoff shared and read the chair report, also providing an explanation for why the AGM for financial year ending 2022 is later than usual.

We are blessed with our church community.

Chair's report accepted - see decisions register.



Chair's report accepted.Moved by Andrew Cooke.Seconded by Robyn G...

Chair's report accepted.

Moved by Andrew Cooke.

Seconded by Robyn Gardiner.

Decision Date: 3 Dec 2023
Outcome: Approved

2.3 Treasurer's report

Treasurer spoke to:

- Financial Summary Report Financial Year ending 2022
- 2021/2022 Audited Performance report.

The following comments were noted regarding the Financial Summary report as included in the AGM pack:

- This is for FYE2022, apologies for the lateness of this AGM, there are a number of reasons for this:
 - Covid
 - Corrections needed in 2021 accounts resulting in late start of 2022 accounts.
 - Also there was a year of no treasurer, also adding to the delay.
- The processes in place are in great shape, thanks to the office staff for the work done here.
- The summary Report applies to RSCC Inc, Bethany Trust have their own accounts.
- Revenue was lower than in 2021, mostly due to a reduction in giving.
- Expenditure: refer to the report for details.
- Looking at the year ahead: budget year already completed, a budget was set with a deficit of \$100K, but over the past time this has been affected by inflation, increase cost of living and reduced giving.
- Important to note RSCC always have a contingency fund to manage any deficit.
- In recent times the Elders have highlighted the strain on the financial situation in their communications to the church.

Consolidated Audit report as included in the AGM Pack: the following comments were noted:

- Qualifications requirements: these have always been quite difficult to audit - they relate to activities in the church. Working on a better system for this in the future. Noted it is wonderful that as a church we have this many activities to report on.
- Comment regarding Bethany Trust in the space of loans received from within the church community: this is the same as previous year.

Looking at the year ahead: budget year has already gone, a budget was set with a deficit of \$100K, but over the past time this has been affected by inflation, increase cost of living and reduced giving. RSCC always have had a contingency fund to manage any deficit.

The floor was opened for any questions on the reports, none were raised.

Financial Summary Report FYE2022 accepted - see decisions register.

2021/2022 Audited Performance Report accepted - see decisions register.



Financial Summary report and Audited report as included in the AGM pack accepted

Financial Summary Report FYE2022 and 2021/2022 Audited Performance Report accepted - Seconded by Nancy Cooke.

Decision Date: 3 Dec 2023
Mover: Alistair Brown
Outcome: Approved

2.4 Appointment of Auditor

- The Treasurer pointed out ongoing delays with the current auditors, influenced by factors such as COVID-19 and the absence of a treasurer for some of that time.
- FINNZ was re-appointed following delays in 2021, but additional delays occurred.
- A review was conducted, recognising some responsibility on our part, but also with the auditors, and feedback was provided both ways.
- A new auditor, Matley Audit Ltd, has been considered and is willing to take on the audit.

- The current audit needs to be completed as soon as possible, and FINNZ has indicated resource constraints.
- Proposal: Transfer the audit from FINNZ to Matley Audit Ltd, pending agreement from Bethany Trust.
- If Bethany Trust does not agree, FINNZ will continue as the auditors.

Consensus to to proceed with the move to Matley, subject to BT's approval. If not feasible, FINNZ will be retained - see decisions register.



Audit to be moved to new auditor Matley Audit Ltd

Motion to move the audit from FINNZ to Matley subject to agreement from Bethany Trust.

If not possible we will re-appoint FINNZ as auditors.

Decision Date: 3 Dec 2023
Mover: Alistair Brown
Seconder: Jeremy Lind
Outcome: Approved

3. General Business

3.1 General Business

Members were referred to the Proposed Updates to Constitution document - to be voted on at the AGM for financial year ending 2023.

- Items highlighted in yellow are areas of proposed changes, with text crossed out and/or text added in red.
- This has been a process that has been in the making for some time.
- We won't vote on this today, there will be a consultation period and then vote on the changes at our next AGM.
- Members were taken through the proposed changes, what would be removed and what would be added.
- This information is also available on the RSCC website.

Summary of the main changes:

- 3 month audit + AGM: unrealistic in the current environment. Suggestion this goes to the common one of 6 months.
- Item 8.0 The Board: Traditionally every other month there was a combined elders and Inc meeting, which takes up substantial time from our elders. There was also the desire to be able to pull in other skills and expertise. This change is to ensure elders maintain overall supervision and care, but also have a workable board to handle the day to day and provide governance in that space.
- Modernise the Rules and bring it up to date.

A general discussion arose and the following comments and questions were noted:

- Will this also include the update to the new legislation?
 - Explanation given that we have until 2026 to update to the new legislation. Explained there is some time for us to wait and see how the new legislation works in practice and that will assist with ensuring our Rules are updated correctly.
- Some relief was expressed it is not going to vote today as some further consultation needed, particularly with regards to section 8.

- Has good governance practice been considered, with a board of 15? Also, elders attending where necessary? Concerns there.
- The number of 15 is high, and it's unlikely it will get to this high number, but there needs to be provision for good external people (non elders) to come on the board and provide governance experience.
- Concerns with elders coming in and out of the meeting - this was acknowledged.

Noted that consultation provides option to put in written concerns and this can then be shared with the wider membership.

4. Other updates

4.1 Bethany Trust

Bethany Trust report 2022 attached - taken as read.

Chair expressed gratitude for a separate trust looking after our buildings and our premises and their hard work in doing so.

4.2 RSCC Elders and Pastoral update

Some verses were read from Colossians 1.

Jeremy reflected on some of the necessary changes during this time 2021/2022. Changes of services going to online at different times due to Covid restrictions.

Good to remember some of the series that were covered during that time: Jonah, Promises of God, attributes of God, series on Lent to name a few.

Changes in the management space:

- Financials now all in Xero and Payroll systems and this has been a fantastic change.
- Child Protection Policy has been implemented
- Lots of things that happen behind the scenes.
- Thanks to all of those involved in these things and making our place tick over - like a trellis frame for the vine to grow against.

Trellis frame for the vine to grow against.

Shared from Colossians 1: from verse 15. A real encouragement to everyone: God is still at work, He is still on the throne, so be encouraged as we serve.

5. Close Meeting

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____

MINUTES (in Review)

RSCC INC SPECIAL GENERAL MEETING



Name:	Raleigh Street Christian Centre Incorporated
Date:	Sunday, 16 February 2025
Time:	11:00 am to 12:51 pm (NZDT)
Location:	Raleigh Street Christian Centre, 24-26 Raleigh Street, Cambridge
Board Members:	Alistair Brown (Chair), Gavin Pullenger, Glen Brownlee, Jon Lee
Attendees:	Ben McCorkindale, Ellen Heebink

Notes: **Apologies received:**
 Joe Bradford, Katie Bradford, Cecily Burdett, Francis Burdett, Andrew Cooke, Rosemary Cook, Robina Cummins, Lucas Fraser. Karine Hinett, Marianne Jarvie, Murray Jarvie, Cobus Kilian, Jossette Kilian, Sophie Lee, Sophie Lind, John MacKenzie, Shona MacKenzie, Jason Masters, Caitlin Morris, Daniel Morris, Brian Papworth, Kirsty Prewer, Warwick Prewer, Pauline Rees, Kimberly Scott, Christine Suisted, Murray Suisted, Charlotte Taylor, Anneka Vuletich, Kacha Vuletich.

Members in attendance:

Margaret Aish, Hilary Brown, Matt Brown, Katalina Brown, Maurice Brownlee, Sheryn Brownlee, Susan Brownlee, Bryan Burns, Hughie Castle, Evans Chogumaira, Adelle Cooke, Bruce Cooke, Nancy Cooke, Geoff Crawford, Christina Crawford, Christine Crawford, Julian Davies, Mark Davies, Gill Day, Bevan Diprose, Julianne Diprose, Kylan Diprose, Alex Evans, Ann Evans, Cherry Exelby, Anne Falconer, Howard Fisher, Lois Fisher, Mark Forrest, Zoe Forrest, Christine Fraser, Ian Fraser, Mark Gardiner, Paul Gardiner, Robyn Gardiner, Cameron Gilliland, Hilly Goodwin, Kristin Goodwin, Luke Goodwin, Nick Goodwin, Richard Goodwin, Geoffrey Heathcock, Sheryl Heathcock, Rob Heebink, Aaron Hodgson, Jess Hodgson, Doug Hopkins, Karen Hopkins, Glennis Hunt, Pauline Hunt, Bronwynne Hutching, Marcus Hutching, Sarah Jacobsen, Jeremy Johnson, Rochelle Johnson, Ross Johnson, Rosslyn Johnson, Maureen Jones, Bradley Joubert, Brenton Joubert, Heather Joubert, Alison King, Richard King, Debbie Lee, Kath Lind, Jeremy Lind, Kaden Lind, James Lind, Kerry Manion, Brent Martin, Debbie Martin, Geoff Maunsell, Raewyn Maunsell, Renata McCorkindale, Julie McKenzie, Jackie Millar, Ken Millar, Mel Moore, Karen Morris, Ken Morris, Fred Needham, Leif Pedersen, Lynette Pedersen, June Perfect, Tim Perfect, Gemma Perry, Denise Port, Lloyd Port, Rosanne Port, Ken Potter, Lester Pullenger, Angela Pullenger, Petra Pullenger, Celeste Sandford, Anthea Sayer, Reon Sayer, Annemieke Schoultz, Christina Sem, Sarun Sem, Paul Signal, Vicki Signal, Judi Stevens, Anna-Lisa Stokes, Steve Stokes, Edna Storey, John Storey, John Suisted, Lyn Suisted, Clark Taylor, Marcella Trebilco, Steve Trebilco, Gabi Turcu, Don Twist, Glenda Twist, Helen van der Valk, Isaac van der Valk, Kayla van der Valk, Steve van der Valk, Ben Vivian, Rose Vivian, John Waterhouse, Matt Waterhouse, Vicki Waterhouse, Winnie Waterhouse, Allen Young, Annette Young.

Non-members in attendance:

Dawn Sandford, Jo Davies-Colley, Irene Gardiner, Jewell Suter, Iris Logan, Amy Gardiner, Herman Lewis, Andrew Balchin

1. Opening Meeting

1.1 Introduction and prayer

Purpose of this Special General Meeting of Raleigh Street Christian Centre Incorporated Society:

- The purpose of this SGM is to ratify elders appointments since our previous eldership stepped down in July 2024, and to cover the agenda items as noted in this agenda.
- The selection and appointment process of elders is handled at eldership level, however under section 8.2 of the Rules 2011 of RSCC Incorporated Society (see attached to the meeting pack) there is a requirement of ratification of elder appointments by the Members of the Society.
- As noted under section 8.3, elders are automatically members of the Board once ratified. The Inc Board is tasked with governance of RSCC.
- Voting will take place by secret Ballot. Each member will have 1 vote on each elder.
- The Board will propose 3 scrutineers be selected - to be approved by the Members present - to count the votes on each ballot.

Alistair Brown in his capacity as Chair of this SGM requested confirmation from the board secretary that a quorum has been achieved. This was confirmed.

Meeting declared opened at 11.35am by the Chair.

Jackie Millar opened the meeting in prayer.

It was noted that Ben McCorkindale was given speaking permission at this SGM. He is a non-member and advisor to the board and his input in this meeting will be vaulable.

Appointment of scrutineers to count the secret ballot votes - see decisions register.



Appointment of scrutineers to count the votes cast by Secret Ballot

Appointment of scrutineers to count the secret ballot votes: Ben McCorkindale, Andy Richdale, Ellen Heebink, Alison King.

Moved by Alistair Brown.

Seconded by Richard Goodwin

Decision Date: 16 Feb 2025

Mover: Alistair Brown

Outcome: Approved

1.2 Acceptance of apologies and attendees

Acceptance of:

- Apologies received prior to the meeting, and also apologies as noted on the meeting attendance list
- Acceptance of meeting attendees as noted on the attendance list

See decisions register.

Additional apologies received: Francis and Cecily Burdett, Lucas Fraser, Marianne and Murray Jarvie, Kath Badger. Added to the sign-in register.



Acceptance of:Apologies received prior to the meeting, and also a...

Acceptance of:

- Apologies received prior to the meeting, and also apologies as noted on the meeting attendance list.
- Acceptance of meeting attendees as noted on the attendance list

Moved by Alistair Brown. Seconded by Vicki Signal.

Decision Date: 16 Feb 2025
Mover: Alistair Brown
Outcome: Approved

2. Ratifications and resignations

2.1 Ratification of elder appointment of Geoff Crawford and Cobus Kilian

- Geoff Crawford and Cobus Kilian were appointed as interim elders by the eldership group that stood down back in July 2024.
- Their interim appointment expired once new elders were appointed.
- Voting to take place by secret ballot - secretary to hand out ballot forms.
- Only Members of the Society are allowed to vote.

Chair explained the process of voting and motions.

- 2 groups of ratifications to the Board: Geoff Crawford and Cobus Kilian, and ratification of Jon Lee, Glen Brownlee and Gavin Pullenger.

An opportunity to speak was requested by John Waterhouse prior to the SGM. It was clarified by the Chair that he can only speak regarding the ratification process.

John Waterhouse spoke to the wider ratification process and the interest of informed choice, as well as the lack of transparency of the failing of the previous eldership. Significant concerns around the the mass resignation of the Elders in July 2024 and the process of new elders selection. The current process highlighted concerns around governance. As such, he asked for the existing process to be set aside and replaced with a more biblically grounded, transparent, and congregation-inclusive approach.

Chair thanked John Waterhouse for what he shared and asked if there were any others who wished to speak, again emphasising it needs to be purely with regards to the purpose of the SGM, being the ratification of elders appointments.

Motion for the Ratification of the appointment of Cobus Kilian as interim elder - appointed by the exiting eldership in July 2024.

Moved by Alistair Brown, seconded by Julie McKenzie.

Motion for the Ratification of the appointment of Geoff Crawford as interim elder - appointed by the exiting eldership in July 2024.

Moved by Alistair Brown, seconded by Steve Stokes.

Voting took place by members present, and the voting papers were collected by the scrutineers.

Results presented by Ben McCorkindale - see decisions register. Ratification and resignation is approved for both approved.



Ratification of appointment of Cobus Kilian as interim elder & acknowledgement of his resignation

Motion for the Ratification of the appointment of Cobus Kilian as interim elder - appointed by the exiting eldership in July 2024.

Moved by Alistair Brown, seconded by Julie McKenzie.



Ratification of appointment of Cobus Kilian as interim elder & acknowledgement of his resignation

Motion for the Ratification of the appointment of Cobus Kilian as interim elder - appointed by the exiting eldership in July 2024.

Moved by Alistair Brown, seconded by Julie McKenzie.

Result presented: total votes 133

Cobus Kilian: Yes = 111, No = 15, Abstain = 7

Resignation effective 16 December 2024 acknowledged and noted.

Decision Date: 16 Feb 2025

Mover: Alistair Brown

Outcome: Approved



Ratification of appointment of Geoff Crawford as interim elder & acknowledgement of his resignation

Motion for the Ratification of the appointment of Geoff Crawford as interim elder - appointed by the exiting eldership in July 2024.

Moved by Alistair Brown, seconded by Steve Stokes.

Result presented: total votes 133

Geoff Crawford: Yes = 111, No = 14, Abstain = 8

Resignation effective 16 December 2024 acknowledged and noted.

Decision Date: 16 Feb 2025

Mover: Alistair Brown

Outcome: Approved

2.2 Ratification of elder appointment: Jon Lee, Glen Brownlee, Gavin Pullenger

- Eldership appointments at RSCC are done by other elders - this does not sit within the Incorporated Society.
- Once appointed, new elders are to be ratified by the Members of the Society as per section 8.2b.
- Voting to take place by secret ballot.
- Only Members of the Society are allowed to vote.
- New elders to speak to the meeting attendees prior to voting.

The new elders addressed those present at the SGM and shared some of the values they have set:

- To be biblical
- Seek Christ first
- Knowing, leading, feeding, protecting the flock.
- Be focused in all we do and always seeking God's leading.
- Operate in grace and truth
- Be unified as a team, and be comfortable with making tough calls
- Communicate regularly
- Shepherd you and your family
- Facilitate reconciliation
- To promote confession and repentance
- To be accessible

- To be transparent
- Respond as quickly as practical
- Strengthen and resource pastoral care, women's, men's and marriage ministries
- Reestablish a deacons ministry.

Further update from the elders:

- As elders to date they have done 30 pastoral visits as well as various other meetings with staff and groups.
- Regarding future elder appointment: this policy is currently being revised at the moment. They are meeting every Monday and they noted they want a more rigorous process, not just for selection and appointment but as a leadership development progression. Once their proposal is finalised, it will come to the congregation for approval.
- This also applies to Deacons: they believe the role of a deacon is a biblical one, and the elders recognise we have people currently carrying out work of deacons but not being resourced or supported.
- Process to have assistance with communications that need to be shared, particularly in the more difficult areas.
- They are also working on church vision, defining this and then communicating what they believe God has planned for this place. Finding our values and who we are as a church.

Clarification was requested from one of the members around the required majority:

- It was clarified a majority was more than half of the votes to be in favour for a vote to pass. Chair has casting vote in case of an even vote.

What if not ratified?

- Quorum for the board based on our constitution is 3 people with a majority of elders. If the motions don't pass, the board will reconvene, and report back to the members. There will likely be a recast of the vote to include proxy and absentee voting.

What is the vetting process for eldership, in particular to the theological vetting.

- It was clarified that all elders candidates were asked to go through the statement of faith and sign it. Important to note this was an unprecedented time for our church. As new elders they see the need for improvement of the eldership appointment process, more robust.

Motion to ratify the appointment of Jonathan Lee as elder of RSCC Inc

Moved by Alistair Brown, seconded by Christina Crawford.

Name correction noted: Jonathan instead of John. *This correction was moved by Alistair and seconded by Lloyd Port and approved by all.*

Motion to ratify the appointment of Glen Brownlee as elder of RSCC Inc

Moved by Alistair Brown, seconded by Ken Potter

Motion to ratify the appointment of Gavin Pullenger as elder of RSCC Inc

Moved by Alistair Brown, seconded by Brent Martin

Results presented by Ben McCorkindale - see decisions register. Ratifications approved.

Chair expressed thanks to everyone and the time given to attend this meeting.

Acknowledgement and respect expressed to the new elders for the huge task they are taking on.



Motion to ratify the appointment of Jonathan Lee as elder of RSCC Inc

Motion to ratify the appointment of Jonathan Lee as elder of RSCC Inc

Moved by Alistair Brown, seconded by Christina Crawford.

Name correction noted: Jonathan instead of John. *This correction was moved by Alistair and seconded by Lloyd Port and approved by all.*

132 votes, all votes were counted.

Yes = 120, No = 9, Abstain = 2, Invalid = 1

Decision Date: 16 Feb 2025

Mover: Alistair Brown

Outcome: Approved



Motion to ratify the appointment of Glen Brownlee as elder of RSCC Inc

Motion to ratify the appointment of Glen Brownlee as elder of RSCC Inc

Moved by Alistair Brown, seconded by Ken Potter

132 votes, all votes were counted.

Yes = 121, No = 9, Abstain = 2

Decision Date: 16 Feb 2025

Mover: Alistair Brown

Outcome: Approved



Motion to ratify the appointment of Gavin Pullenger as elder of RSCC Inc

Motion to ratify the appointment of Gavin Pullenger as elder of RSCC Inc

Moved by Alistair Brown, seconded by Brent Martin

132 votes, all votes were counted.

Yes = 113, No = 15, Abstain = 4

Decision Date: 16 Feb 2025

Mover: Alistair Brown

Outcome: Approved

3. General business

3.1 Board update on current and upcoming work streams

In this section, some board updates were shared in a number of areas:

Contact for any Board related matters can go to the board secretary: email ellen@rsccl.co.nz

Contact for any elders related matters: email elders@rsccl.co.nz

Finance update:

- Treasurer provided the members of the Incorporated Society with an update around the delay of the audit for Financial Year ending 2023 and 2024. Factors include:
 - knock-on effects from events of Covid and a correction that was needed at Bethany Trust level due to an error from the auditor.
 - Vacancy of the treasury role on the board - with current treasurer moving back into this role as an interim measure.
 - Change of auditors also a factor.
 - 2023 audit nearing completion, by the end of the month. Then 2024 will then start.
- Recent years have been difficult with inflation resulting in significant cost increases, church giving down and a number of regular donations not received.
 - The current financial year is looking better.

- o Permanent appointment of a treasurer needed and on the radar of the Board.

Update on work streams:

The newly ratified elders noted they are humbled by the support received today. They do not consider themselves great men, but believe they are called by God to this task. They have an audacious vision for RSCC and what it could be. Not diminishing the complexities of the issues at hand. Like the feeding of the 5000: we're not looking to human means here, but looking to God. To allow God to multiply us to show and have faith, that God will show up in the midst of this valley and guide us through. Mistakes are inevitable, but stay true to God's calling and his Word.

The Board has a number of actions and work streams underway. There are some complex matters to address, but we trust in God to help us get through. Reminded this is God's church and this is God's calling to the task. In 8 weeks they have been made aware of matters that do not sit well within a Christian Church setting. The board has appointed a group to prepare a scoping document for a Church health Check, for everyone to be able to speak into what is good at RSCC, but also what isn't and what needs to be brought under God's grace and corrected. Scope to be approved this week, this will then go to 5 providers with quotes returned by end of this month, so these can be reviewed by the scoping committee and presented to the board.

Governance advice to address the question whether or not our current structure of Bethany Trust, Elders an Incorporated Society is the right structure for RSCC.

A team has been appointed to carry out a governance review, this also together with the requirements of Inc society updates needed with the new legislation that has come in. They will start meeting shortly to provide the scope for this important work.

Meeting closed 12.51pm.

Ellen Heebink closed the meeting in prayer.

4. Close Meeting

4.1 Close the meeting

Next meeting: RSCC Inc Special General Meeting - 23 Nov 2025, 11:00 am

Approved decisions made between meetings



RSCC Inc Membership approvals

Motion to approve RSCC Inc membership applications for:

- Ian Fraser
- Christine Fraser
- Steve Trebilco

4 Supported: Alistair Brown , Gavin Pullenger , Glen Brownlee , Jon Lee

0 Opposed:

0 Abstained:

Decision Date: 15 Feb 2025

Outcome: Approved

Signature: _____

Date: _____



RSCC Chair Report (FY2023-24)

This Chair's report covers two financial years: 1 April 2022 to 31 March 2023 and 1 April 2023 to 31 March 2024.

The financial year ending April 2023 was still very much feeling like it was immediately in the late-COVID-19 season, with the traffic light system in place for most of the year and restrictions slowly starting to ease from September 2022 onwards.

The 4.00pm service, which had been a response to the restrictions on gatherings that had been imposed by the government, continued with the blessing of the leadership. Other ministries that had taken a hit in terms of numbers attending – ICONZ and Girls Rally, for instance – were starting to regain numbers.

So, despite the challenges of the day, our many ministries continued to do the good work of bringing a taste of the Kingdom of Heaven to Cambridge. Some, like 24/7, expanded beyond what they had been doing before any of the lockdowns. This trend of slowly coming back to some normality post Covid continued over the 2024 financial year, and we are blessed our many ministries bounced back so well.

The Board is grateful to those many staff and volunteers who made week-to-week ministries (such as Youth Group, Amplify and Raleigh Street Kids, Mainly Music, ICONZ, Girls Rally, Playgroups etc) and one-off events (camps, the Light Party and Christmas services, for example) continue to happen.

Our thanks to the many members of the congregation who gave faithfully of their finances to help these many ministries continue. This is in the face of significant cost of living challenges. We recognise that it is a choice you make to support the work of RSCC. We do not take it for granted.

A range of charities and organisations also gave generously and partnered with us in our collective work. I would like to mention Cambridge Middle School, Cambridge High School, Longview Trust, Lichfield Trust, Jumble Around, Soul Purpose Trust, Trust Waikato, Cambridge Community Charitable Trust, COGS Waikato and WEL Energy Trust. Other organisations we have worked with include Waipā District Council, Fresh Choice, Mana Hapori and the MSD Capability and Resilience Fund.

The relationship with Bethany Trust is one that continues to be productive, and we thank those trustees for their faithful, diligent work in taking care of our facilities. The community beyond the Raleigh Street congregation continues to find these to be good quality, good value spaces to

pursue such diverse activities as performing arts recitals, funerals, a polling booth venue, school and sports clubs prizegivings, educational events and train enthusiasm. Long may these doors remain open to the community, just as gates of the New Jerusalem will be open day and night at the end of the age.

I would like to close by thanking the other members of the RSCC Inc board for their leadership and governance, both then and now, over the work here at RSCC, with a special mention to Geoff Crawford for undertaking the role of Acting Chair, and Alistair Brown for his service as both Chair and Treasurer.

Let us continue to eagerly seek to place Christ on the throne of our lives and to spur each other on to faith and good deeds, all the more as we see the Day approaching.

Luke Goodwin - RSCC Inc Chair

Financial year ended 31 March 2023

Treasurer's report

Today we will be reporting on the Financial results for the year ended 31 March 2023.

As we reported at the last SGM, we would like to again outline some of the delays in completing the audit of the financial statements.

Over the last few years, several factors have caused the delays in completing the audits on time including:

- The knock on effect of the delays from FY2021 and FY2022 when the Consolidated financials had to be amended following the auditors decision to change the disclosure requirements around the Land & Buildings in Bethany Trust (which has to be consolidated into RSCC)
- Time where there was a vacancy in both the Chair and the Treasurers roles on the Board
- The change of auditor to Matley Audit process took longer than anticipated

The audit of the financial year ended 31 March 2023 is complete and today will presenting those. The audit for FY24 is almost complete.

Year ended 31 March 2023

RSCC Inc (Raleigh Street Christian Centre Incorporated) is an Incorporated Society with a board and is the entity which employs church staff, enters into contracts when required for goods and services and enables the administrative requirements of the church. It also provides the legal structure for the activities of the 24-7 Youth Work in local schools.

BT (Bethany Trust) is a Registered Charitable Trust governed by a board of trustees (not the same as those of RSCC Inc). BT owns and leases out commercial and residential properties, including the land and buildings that the church operates from, together with most of the plant and equipment that the church uses (RSCC Inc is a BT tenant).

While the full financial statements are consolidated with Bethany Trust (the entity that owns the Land & buildings and other assets) we would like to mainly discuss RSCC today. Bethany Trust has its own AGM.

AUDIT REPORT

It is very pleasing to report this financial year RSCC has a clean unqualified audit report. This is testament to the financial controls in place.

There is however a comment in the audit report noted as "Emphasis of Matter – material uncertainty", relating to Bethany Trust receiving short term loans to purchasing Land & Buildings a few years ago and the uncertainty that exists around the ability to repay these in the ordinary course of business. Whilst this comment of uncertainty is noted, the audit report has not been qualified.

Today we will only comment on the RSCC figures in the financial performance for 31 March 2023, with comparison to the prior year (financial year ended 31 March 2022).

FINANCIAL PERFORMANCE 2023

Revenue for 2023 totalled \$873,379 (2022: \$927,445.) This was \$54,066 less than the 2022 year. This is mainly due to lower Offerings/Giving and other Donations which in total were \$97,662 less than 2022. On the positive the income related to 24/7 as well Other Income was up on the previous year.

Total expenses for 2023 were \$979,830 (2021: \$923,288) or \$56,542 (6%) more than the 2022 year. Some of this was driven by high inflation over that time of approximately 7%.

Expenditure included \$105,178 (2022: \$123,379) for 'Missions' (included in Grants & donations made). This includes overseas missions, support to long term missionaries and local missions.

Ministries expenditure of \$96,318 (2022: \$73,977) (shown below as Costs for goods & services provided) covers all expenditure incurred in providing programmes and events (includes Amplify, Children's ministry, Girls Rally, ICONZ, Mainly Music, Men's & Women's ministry, Youth).

The other main costs relate to our rent and administration and staff costs.

The net result was a deficit for the year of \$106,435 (2022: surplus of \$4,157), the reduction mainly as a result of lower Offering/Givings/Donations as explained above, at a time when inflation was driving up costs.

The tables in this report are only an overview of the Revenue & Expenses for the RSCC Inc entity for the period 1 April 2022 to 31 March 2023. Detailed information is available in the full audited Consolidated Performance Report.

NZ\$		
REVENUE	2023 RSCC	2022 RSCC
Donations, fundraising	648,102	743,104
Providing goods & services	206,315	170,799
Interest	1,759	523
Other	17,220	13,019
Total Revenue	873,395	927,445
EXPENSES		
Admin & Facilities	180,265	154,719
Grants & donations made	103,978	123,493
Expenses related to public fundraising	12,828	-
Staff and volunteer cost	563,829	522,897
Costs for good & services	96,318	73,977
Other expenses	22,613	18,202
Total Expenses	979,830	923,288
(Deficit)/Surplus for the year	(106,435)	4,157

FINANCIAL POSITION as at 31 March 2023

NZ\$	31 Mar 2023 RSCC	31 MAR 2022 RSCC
Assets		
Total Current Assets	352,798	441,737
Non-Current Assets	15,184	17,124
Total Assets	367,982	458,860
Total Liabilities	109,434	85,877
Total Accumulated Funds	258,548	372,983

THE YEAR AHEAD

At this time we would usually look at the next 12 months' budget, but as we already in 2025, we would like to outline the results for FY24 and FY25.

The unaudited results for FY24 and FY25 results show improved performance with increase in Revenue the major contributor.

FY24 still shows a deficit, however less than F23, of \$65,000, and FY25 a surplus of around \$10,000.

Bethany Trust – Chairman's Report

For the Year 1 April 2022 to 31 March 2023

Providing Inspiring Spaces that Bring People Closer to God

Bethany Trust exists to serve Raleigh Street Christian Centre and the wider Cambridge community by stewarding the spaces and facilities that enable ministry to flourish. Much of what we do is hands-on—maintaining buildings, improving infrastructure, and managing assets—but our work is always driven by our greater calling: creating places where people can encounter God and grow in faith.

This past year has been no exception. We have experienced God's provision, guidance, and blessing in countless ways, reminding us again of His faithfulness. For all of this, we give thanks.

Main activities

In June 2022, the tenants at 119 Shakespeare St vacated the property. Planning commenced to return the property to a marketable state, with a full interior repaint and a new bathroom required. Work began in February 2023, with CCCNZ expressing interest in the property in April 2023.

The residential properties at 22 and 16 Raleigh St were brought up to the Healthy Homes Standard.

Following the completion of refurbishment, Mana Hapori moved into 18 Raleigh St on 28 March 2022. The purchase and refurbishment of the property was made possible with the support of six investors, one of whom was RSCC Inc.

In May, the exterior of 18 Raleigh St, now named Bethany House was repainted by MMM and volunteers, saving the Trust approximately \$4,500. Waipa District Council issued the Code of Compliance for the earlier renovation work.

Work on updating the Trust Deed continued, aiming to align it with current legislation and reflect best practice. A Deed of Variation is being drafted.

At RSCC, heaters were installed in the concourse and acoustic panels were added to the café area.

Quarterly catch-ups with the RSCC Inc. Operations Team commenced in July, improving coordination on building matters.

Also in July, we began working closely with our neighbour to support the building of a new wing for the Medical Centre. This project got underway later in the year.

Planning for a Youth Lounge refurbishment started in August. This included addressing asbestos removal in the ceiling, which was completed in April 2023.

Several carpark safety improvements were carried out in November, including new footpaths, plastic bollards, and garden replanting. Wheel stops were added in March/April, and the carpark beside Rally Hall was designated for RSCC use only.

Additional improvements to the concourse included the installation of a reception desk and planter in November/December.

Sources of income

The trust continued to receive rental and lease income from the Medical Centre & WDHB car parks, Raleigh Street church complex, the houses at 16 & 22 Raleigh St, and the commercial lease on 119 Shakespeare St. The trust also brought the residential houses up to the Healthy Homes standard.

In addition to the rental income mentioned above, Bethany Trust also received gifts and donations.

Changes to the Board of Trustees

Kacha Vuleitch and Clark Taylor joined the board in July 2022

Narelle Huggins resigned from the board, effective October 2022

Clark Taylor was appointed as Deputy Chair in December 2022

Rob Heebink took a 6-month sabbatical from March 2023 onwards

Recognition of support

The trustees wish to recognise the many volunteers who donate their time, skills and resources to the work of Bethany Trust. At the risk of missing some people out, BT would like to specifically mention the following people:

For the general day-to-day activities:

- All the working bee attendees
- Robert van Veldhoven for electrical work
- Ken Potter for building and maintenance work
- Ianthe Weir for accounts administration and reporting
- Geoff Crawford and Bruce Clow for doing whatever needs to be done
- The operations team at RSCC

In relation to the interior design upgrades at RSCC:

- Rose Vivian, Caitlin Morris, Hilary Brown, Narelle Huggins & Sheryn Brownlee
- Lejf Pedersen

I personally wish to thank my fellow trustees for their ongoing time, effort and dedication to Bethany Trust.

Opportunities to support the work of BT

There are many ways in which people can support the work of Bethany Trust. Here are some ways in which volunteers could contribute to BT's ministry:

- Working bees
- 'Give a day of your time' (individual, family, home group, youth group, etc.)
- Trades services (plumbers, electricians, builders, painters, etc.)
- Financial support (donations, interest-free loans, etc.)
- Trustee positions vacant
- Governance internship
- Last but certainly not least, prayer support

Key focus areas for 2023/2024

- Complete 119 Shakespeare St for CCCNZ tenancy
- Interior decoration of the Youth Lounge

Rob Heebink

Bethany Trust Chairperson

May 2024

Bethany Trust – Chairman’s Report

For the Year 1 April 2023 to 31 March 2024

Providing Inspiring Spaces that Bring People Closer to God

Bethany Trust continues to serve Raleigh Street Christian Centre and the wider Cambridge community by stewarding spaces and facilities that enable ministry to flourish. While much of our work is practical—maintaining buildings, improving infrastructure, and managing assets—it is always driven by our greater calling: creating places where people can encounter God and grow in faith. This year has been marked by progress and challenges, and we give thanks for God’s provision and guidance throughout.

Main Activities

- Completed refurbishment of 119 Shakespeare Street and finalised CCCNZ tenancy, including structural and aesthetic upgrades (chimney removal, carpet, heat pump).
- Youth Lounge refurbishment completed (painting, carpet, asbestos removal).
- Sound system upgrade initiated with purchase of new console and multicore box; full upgrade budgeted for 2024/25.
- Cafe bar redesign and signage improvements progressed; chapel toilet upgrade planning advanced.
- Carpark safety enhancements completed (wheel stops, painting, bund installation).
- Medical Centre stormwater bund installed; easement legal review ongoing.
- Governance improvements implemented: BoardPro adoption, compliance policy development, Trust Deed variation lodged.
- Asset audit initiated for insurance and depreciation accuracy.

Financial Performance

Total Revenue: \$226,347 (up from \$193,843 in 2023), majority from commercial building & carpark leases and residential rentals, supplemented by donations

Total Expenses: \$270,372 (up from \$211,582), driven by higher maintenance and depreciation.

Deficit: \$44,026 (prior year: \$17,739)

Cash Position: \$171,985 at year-end (down from \$187,592)

Loans for 18 Raleigh St: \$500,000 interest-free, repayable on demand; \$100,000 repaid during the year; \$50,000 new loan received.

Net Assets: \$8.48 million (slightly down from \$8.53 million)

Governance Changes

- Clark Taylor appointed Chair (September 2023) following Rob Heebink's transition.
- Hilary Brown and Jason Masters joined as trustees in March 2024.
- Board agreed to remove mover/seconder requirement for motions to reflect collective responsibility.
- Auditor transitioned to Matley Audit for FY 2023 and FY2024.

Recognition of Support

We acknowledge the many volunteers and trustees who have contributed time, skills, and resources. Special thanks to RSCC Operations Team, Ken our RSCC maintenance person, and those involved in property maintenance and upgrades. Appreciative thanks also to MMM who assisted with the refurb of 119 Shakespeare.

Opportunities to Support

- Participate in working bees, join MoW, or 'Give a Day of Your Time'.
- Offer trades services (plumbing, electrical, building, painting).
- Provide financial support (donations, interest-free loans).
- Consider serving as a trustee or governance intern.
- Most importantly, uphold the Trust in prayer.

Key Focus Areas for 2024/2025

- Complete RSCC internal signage, café refurbishment and chapel toilet refresh.
- Finalise renewal of RSCC lease and loan arrangements.
- Progress strategic vision for ministry.
- Strengthen risk management and compliance frameworks.
- Continue investor engagement and financial sustainability initiatives.

Clark Taylor
Bethany Trust Chair
November 2025